

**AGENDA**  
**CHARTER TOWNSHIP OF FLINT BOARD OF TRUSTEES**  
**MONDAY, APRIL 3, 2017 AT 7:00 PM**  
**LOCATED AT 1490 S. DYE RD, FLINT, MI 48532 (810) 732-1350**

- 1) **CALL MEETING TO ORDER**
- 2) **PLEDGE OF ALLEGIANCE**
- 3) **ROLL CALL OF BOARD MEMBERS**
- 4) **ADDITIONS/DELETIONS TO THE AGENDA**
- 5) **APPROVAL/CORRECTION OF MINUTES**
  - A) 3/20/17 MINUTES
- 6) **PUBLIC COMMENT**
- 7) **REPORTS**
- 8) **JERRY PRESTON: SUGGESTION COMMITTEE CHAIRMAN**
- 9) **PAYMENT OF BILLS**
- 10) **CORRESPONDENCE/INFORMATION ITEMS**
  - A) INFORMATION

**NEW BUSINESS**

- A) DUST CONTROL (SUPERVISOR)
  - B) ON-CALL FIRE FIGHTERS (FIRE)
- 12) **ANNOUNCEMENTS**
  - 13) **ADJOURNMENT**
  - 14) **RESOLUTIONS**

**NOTE:** During "Public Comment" each person shall be acknowledged by the Chair before speaking, and shall give their name and home address and be allowed one (1) three (3) minute period to address the Board. Persons may address the Board on matters that are relevant to Township government issues. Please remember this is not a debate. If your comments require action by the Board, it will be addressed at the next meeting.

**TO: BOARD OF TRUSTEES**  
**FROM: KATHY FUNK,**  
**RE: MINUTES**  
**DATE: 3 APRIL 2017**



Kathy Funk  
Clerk

# CHARTER TOWNSHIP OF FLINT

*Office of the Clerk*

1490 S. Dye Road  
Flint, Michigan 48532

Phone: (810) 732-1350  
Fax: (810) 733-0104  
kfunk@flinttownship.org

5.A.a

## REGULAR MEETING CHARTER TOWNSHIP OF FLINT BOARD OF TRUSTEES MONDAY, MARCH 20, 2017 AT 7:00 P.M.

The meeting was called to order at 7:00 p.m.

### PLEDGE OF ALLEGIANCE

**MEMBERS PRESENT:** K. Miller, T. Klee L. Anderson, C. Pfaff-Dahl, F. Kasle, B. Vert

**MEMBERS ABSENT:** K. Funk

**STAFF PRESENT:** G. Sippert, M. Burkley, T. Tucker, J. Forrest

**STAFF ABSENT:**

**ADDITIONS/DELETIONS TO THE AGENDA:** Action Item "E" – Professional Service Agreement – was postponed.

**APPROVAL/CORRECTION OF MINUTES:** REGULAR MTG: 03/06/17  
The minutes of the March 6, 2017, Board of Trustees meeting were unanimously approved.

### PUBLIC COMMENTS:

1. Harold Pauly  
1051 Cabot Drive  
Residents before government
2. Don Thompson  
1328 Highland Meadows Drive  
Road Assessment
3. Gerald Roberts  
4487 Lindewood Drive  
High tax assessment
4. Jim McClung  
1396 Graham Road  
Senior Center improvements
5. Ruben Arceo  
4301 St. Martins Drive  
Bicycle safety

Attachment: DRAFT MINUTES (1012 : MINUTES)

Karyn Miller  
Supervisor

Kathy Funk  
Clerk

Lisa R. Anderson  
Treasurer

Frank Kasle  
Tom Klee

Trustees

Barb Vert  
Carol Pfaff-Dahl

**REPORTS:**

- ❖ Supervisor Miller reminded residents that yard waste pick up starts April 6, 2017 and continues every Thursday through November 24, 2017.
- ❖ Supervisor Miller informed Trustees that the Michigan Township Participating Plan is looking for individuals to serve on their board. She urged Trustees to contact her if interested.
- ❖ Supervisor Miller stated that the Food Bank is collecting donations from March 30, 2017 through April 30, 2017.
- ❖ Supervisor Miller stated that Linden Road is going to be under construction between Lennon and Calkins Roads starting this summer and ending in November. Supervisor Miller reminded residents that Miller Road construction starts April 1, 2017. She added that there is construction along I-69, from Ballenger Highway to Fenton Road.
- ❖ Trustee Vert reported that the polka dance at the Carman-Ainsworth Senior Center was a success. She informed residents that the Senior Center reached the more than 1,000 membership mark for the budget year which puts them at a higher funding level with Genesee County.
- ❖ Trustee Klee apologized for missing the last two (2) meetings. He provided a report on a fire he responded to in his capacity as Flint Township Fire Commissioner and the professionalism he observed on-scene.
- ❖ Assistant Chief Burkley reminded residents that it is time to change the batteries in smoke detectors. There are free smoke detectors still available at the Fire Department provided by the Red Cross. Interested residents may call (810) 732-4413 for more details.
- ❖ Economic Enhancement Director Tucker reminded residents that the Noxious Weed Ordinance will go into effect at the beginning of May.
- ❖ Economic Enhancement Director Tucker reported that the Economic Develop Corporation met March 8, 2017. She introduced new members of the committee and discussed new goals for economic development within Flint Township.
- ❖ Trustee Pfaff-Dahl reported that the Planning Commission met March 7, 2017. The Commission approved site plans for the expansion of the storage facility on Lennon and Dye Roads. The Commission's next meeting is April 13, 2017.
- ❖ **Motioned by L. Anderson, Second by C. Pfaff-Dahl to pay the bills.**  
**Roll Call Vote: Motion Carried Unanimously**

**ACTION ITEMS:****NEW BUSINESS**

- A) SENIOR CENTER IMPROVEMENT BIDS**  
**Motioned by F. Kastle, second by T.Klee** to approve the proposal to seek bids for the drainage issue, sewer line problem and relocation of the garbage pad at the Carman-Ainsworth Senior Center.  
**Roll Call Vote: Motion Carried Unanimously**
- B) DUST CONTROL 2017**  
**Motioned by T. Klee, second by B. Vert** to approve 2017 Dust Control program with the Genesee County Road Commission (GCRC) and Flint Township assuming a 50/50 split on the cost for the first application in late April/early May, 2017; Flint Township assuming 100 percent of the cost for the second application in late June/early July, 2017; and GCRC assuming 100 percent of the cost for the third application mid-September 2017.

**Motioned by F. Kastle, second by L. Anderson** to postpone the matter until further clarification as to how costs can be split between GCRC and Flint Township is provided.

**Roll Call Vote:**

- K. Miller – no**
  - T. Klee – yes**
  - F. Kastle – yes**
  - B. Vert – no**
  - C. Pfaff-Dahl – no**
  - L. Anderson – yes**
- Motioned Denied**

**Roll Call Vote to Approve the Original Motion:**

- K. Miller – no**
  - T. Klee – no**
  - F. Kastle – no**
  - B. Vert – yes**
  - C. Pfaff-Dahl – yes**
  - L. Anderson – no**
- Motion Denied**

**C) HVAC MAINTENANCE CONTRACT**

**Motioned by F. Kastle, second by B. Vert** to approve an extension of the HVAC contract with the ATI Group from March 1, 2017, to February 28, 2020, for maintenance of the Flint Township Administration Building, Carman-Ainsworth Senior Center, and the three Flint Township Fire Stations at an annual rate of \$4,100.

**Roll Call Vote: Motion Carried Unanimously**

**D) ROAD ADVISORY SECRETARY STIPEND**

**Motioned by C. Pfaff-Dahl, second by T. Klee** to approve a \$50 stipend for the Secretary of the Road Advisory Committee.

**Roll Call Vote:**

- K. Miller – yes**
  - T. Klee – yes**
  - F. Kastle – yes**
  - B. Vert – no**
  - C. Pfaff-Dahl – yes**
  - L. Anderson – yes**
- Motioned Carried**

**Motioned by L. Anderson, Second by K. Miller** to approve a \$25 meeting stipend for members of the Road Advisory Committee.

**Roll Call Vote:**

- K. Miller – abstained**
  - T. Klee – no**
  - F. Kastle – no**
  - B. Vert – no**
  - C. Pfaff-Dahl – yes**
  - L. Anderson – yes**
- Motion Denied**

Attachment: DRAFT MINUTES (1012 : MINUTES)

The meeting was adjourned at 7:57 p.m.

\_\_\_\_\_  
Kathy Funk, Clerk

\_\_\_\_\_  
Karyn Miller, Supervisor

Recorded By Jacquie Forrest

Attachment: DRAFT MINUTES (1012 : MINUTES)

**TO: BOARD OF TRUSTEES**  
**FROM: KATHY FUNK,**  
**RE: INFORMATION**  
**DATE: 3 APRIL 2017**



Government Websites  
Codification Services  
Electronic Payments

P.O. Box 2235 Tallahassee, FL 32316  
toll free 800.262.2633 fax 850.575.8852  
www.municode.com info@municode.com

February 1, 2017

Ms. Kim Courts  
1490 South Dye Road  
Flint, MI 48532

Dear Ms. Courts,

Municode has been serving municipalities across the country for over 66 years. We consider this a profound responsibility and are honored that you allow us to be your codifier. Over the years, we have striven to provide you with the highest possible value for the money you pay us, while also reinvesting in our people and technology, and supporting our local government clients' professional organizations. Our customers recognize us as innovators in the marketplace. For instance, we were among the first to:

- provide a truly responsive mobile website, integrated with a search engine (MunicodeNEXT);
- provide access to archived copies of the Code (CodeBank);
- show changes between versions of the on-line Code using strike-through and highlighting (CodeBank Compare);
- store ordinances in their enacted form along with the Code, increasing transparency (OrdBank);
- link amending ordinances to the affected Code section (OrdLink);
- offer email notification when your Code is amended (eNotify);
- allow global searching across 3,600+ Codes (MuniPRO); and
- provide a unified search across your code of ordinances and your official municipal website (MunicodeWEB).

The purpose of this letter is twofold: to thank you for allowing us to serve you, and to communicate our first price increase in 12 years.

First, thank you! We truly appreciate your friendship, your loyalty, and your business. We also appreciate the trust you place in us as your official codifier. Our goal is to make your department look good in the eyes of your citizens and the elected officials and hopefully make your job and your life easier at the same time!

Second, after over 12 years absorbing the increased costs of doing business, we must raise prices. We work hard to hold down the cost of doing business with us by taking advantage of technological efficiencies and an excellent training program.

Attachment: INFORMATION (1011 : INFORMATION)



This decision was made after considerable deliberation. To continue providing you with state of the art services, we have invested heavily in technology; we have hired and trained talented editors, proofreaders, and attorneys; we have established remote disaster recovery and data replication capabilities; we have increased our internet bandwidth and we have placed regional representatives where they can best serve your needs. However, while we have accomplished much, our overall expenses have increased nearly 50% over the last 12 years.

We are committed to providing the highest level of service at a fair value and this price increase will enable us to continue innovating and responding to your needs. As our partner, you deserve the very best and we are committed to conservatively and prudently investing in our shared future.

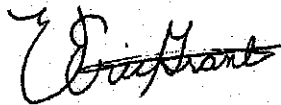
While we can't, and won't, pass on the entirety of the increased costs we have been absorbing, we are adding an annual administrative support fee of \$450.00 to your invoice, effective July, 2017. We understand the budgetary impact of this fee, thus the rate is guaranteed not to increase for the next 3 years.

What will this fee enable us to accomplish? It will enable us to offset a small portion of the costs that we have absorbed over the years. It will enable us to continue providing top-notch health care for our employees, competitive salaries, retirement plans and ongoing educational opportunities. As you know, fantastic employees are the key to success for any business or governmental organization. We fundamentally believe that a motivated and well-trained work-force is one of the best ways that we can ensure that our service to you and your citizens is second to none.

We plan to offer the numerous products currently on our development roadmap to you at little or no additional charge; and the administrative support fee will not increase for three years. We hope you agree that this will only enhance the value of your partnership with us.

Again, thank you for your continued support and for the trust you have placed in us. It is our honor and privilege to serve you and your citizens.

Sincerely,



W. Eric Grant  
President



## Document Shredding

### **TOWNSHIP SHREDDING DAY**

**SATURDAY, MAY 6, 2017**

**10 a.m.-Noon**

**Limit: Two (2) boxes**

**of documents per vehicle**

**Shredding will take place at:**

**1490 S. Dye Road, Flint**

***Just look for the truck!***

**CHARTER TOWNSHIP OF FLINT  
COUNTY OF GENESEE  
STATE OF MICHIGAN  
RESOLUTION**

**DUST CONTROL (SUPERVISOR)**

**RESOLUTION**

**ADOPTED** this 3rd day of April 2017.

**CHARTER TOWNSHIP OF FLINT**

BY: \_\_\_\_\_  
Karyn Miller, Supervisor

BY: \_\_\_\_\_  
Kathy Funk, Clerk

**CERTIFICATION**

I, Kathy Funk, the duly appointed Clerk of the Charter Township of Flint, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Charter Township of Flint at a regular meeting held April 3, 2017, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

**CHARTER TOWNSHIP OF FLINT**

By: \_\_\_\_\_  
Kathy Funk, Clerk

To: Board of Trustees  
From: Karyn Miller, Supervisor  
Date: 3/15/17  
Re: Contract for Dust Controls

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Please review and consider approving the dust prevention program contract.



Attachment: A (1013 : DUST CONTROL)



# GENESEE COUNTY ROAD COMMISSION

*Serving the motorists of Genesee County for more than 100 years*

211 W. Oakley Street  
Flint, MI 48503-3995  
Website: [www.gcrc.org](http://www.gcrc.org)  
Board meetings: first and third Tuesdays at 10:00 A.M.

Phone: (810) 767-4920  
Toll Free: (800) 249-4027  
Fax (810) 767-5373 – Administration  
Fax (810) 767-3634 – Maintenance

**March 6, 2017**

**Mrs. Karyn Miller, Township Supervisor  
Charter Township of Flint  
1490 S Dye Rd  
Flint, MI 48532**

FLINT TOWNSHIP 17MAR09 AM 11:31

To Mrs. Miller;

We are currently in the process of putting together the 2017 Dust Control Program. Generally, (2) two applications of liquid chloride is applied each year as needed during the hot/dry season when lack of moisture causes formation of fine dust and reduces road stability. An additional application of chloride can be applied if requested by the Township at their expense.

This year 38% Calcium Chloride will be available at a cost of \$0.604/ gallon at an application rate of 2000 gal/mile. An alternate 38% Calcium Chloride will be available at a cost of \$0.604/gallon at an application rate of 1500 gal/mile.

The Genesee County Road Commission and the Township will assume 50/50 of the cost of materials for the first application of 38% Calcium Chloride at an application rate of 2000 gal/mile. If the Township should feel the need for the additional application of 38% at a spread rate of 2000 gal/mile or 38% Calcium Chloride at a spread rate of 1500 gal/mile, the cost will be at 100% expense to the Township. The Genesee County Road Commission will assume 100% of the cost of material for the third application of 38% Calcium Chloride at an application rate of 2000 gal/mile.

If the Township wishes to participate in the 2017 Dust Control Program, it is necessary for the Township to review the attached documents and proceed in the following manner.

Attachment: A (1013 : DUST CONTROL)

*Our mission, as Genesee County Road Commission employees, is to collectively provide and maintain a safe, cost-efficient and quality county road system for the motorists in Genesee County, Michigan.*



Mrs. Karyn Miller, Township Supervisor  
Charter Township of Flint

**STEP 1:** Attached are (2) copies of the chloride maps for your Township. The maps are identical with the exception that one map is marked "**TOWNSHIP COPY**" and the other "**OFFICE COPY**". Any changes (**additions/deletions**) are to be indicated by the Township in **RED** on both maps.

**STEP 2:** The map marked "**TOWNSHIP COPY**" should remain at the Township office for your records.

**STEP 3:** The map marked "**OFFICE COPY**" is to be mailed back to the Maintenance Division of the Genesee County Road Commission along with the attached authorization form on or before **April 18, 2017**.

**NOTE:** If the Township wishes to make additional changes to the 2017 Dust Control Program at a later date, it will be necessary for the Township at that time to notify Anthony Branch, Director of Maintenance, stating the changes that are to be made.

Please complete the attached **Chloride Application Authorization Form**, noting the following:

**SECTION I - TERMS AND PROVISIONS:** Township Personnel should review; no action required.

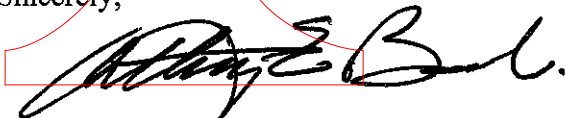
**SECTION II - DUST CONTROL PROGRAM SELECTION:** Township personnel to select a YES/NO answer regarding the second application by placing an X in the appropriate box.

**SECTION III - APPLICATION OF CHLORIDE CHANGES:** Township personnel should note any additions/deletions to correspond with any changes noted in **RED** on the chloride maps.

**SECTION IV - AUTHORIZATIONS:** Township Supervisor and Township Clerk should both sign and indicate date of authorization. The signed form is to be returned to the Maintenance Department along with the **CHLORIDE MAP MARKED "OFFICE COPY"** on or before **April 18, 2017**.

If there any questions regarding the 2017 Dust Control Program, please feel to call me at (810) 767-4920, extension 277.

Sincerely,



Anthony Branch  
Director of Maintenance

AB:ac

Attachments/Chloride Auth. Form, Cost Estimate & (2) Chloride Maps

Mrs. Karyn Miller, Township Supervisor  
Charter Township of Flint

**GENESEE COUNTY ROAD COMMISSION  
MAINTENANCE ADMINISTRATIVE OFFICES**

**CHLORIDE APPLICATION AUTHORIZATION FORM**

**SECTION I - TERMS AND PROVISIONS:**

- (A) The sole purpose of this authorization is to provide for the application of chloride in accordance with the enclosed chloride map.
- (B) It is understood that 50% of the cost of the first application of 38% Calcium Chloride at an application rate of 2000 gal/mile will be paid by the Genesee County Board of Road Commissioners and the Township, provided that the materials (chloride) are applied on unpaved local roads under the jurisdiction of the Genesee County Road Commission. The third application of 38% Calcium Chloride at an application rate of 2000 gal/mile will be paid 100 % by the Genesee County Road Commission. Any additional applications of 38% Chloride will be at 100% expense to the Township.
- (C) The Township by signed authorization of this document agrees that payment for this work shall be based on monthly billings from the Road Commission which shall be reimbursement for payments made for each application of chloride. Payments not made within thirty (30) days of billing date are subject to a one- percent (1%) per month penalty which shall be due to the Road Commission.

**NOTE: FIRST APPLICATION OF CHLORIDE**  
Late April/Early May, 2017

**NOTE: THIRD APPLICATION OF CHLORIDE**  
Mid September, 2017

50/50  
split

**SECTION II - SECOND APPLICATION OF CHLORIDE SELECTION**  
Late June/Early July, 2017

**Optional Second Application of 38% Calcium Chloride**

Yes  No  38% Calcium Chloride at a spread rate of 2,000 gallons per mile per application

Yes  No  38% Calcium Chloride at a spread rate of 1,500 gallons per mile per application

Attachment: A (1013 : DUST CONTROL)

Mrs. Karyn Miller, Township Supervisor  
Charter Township of Flint

**SECTION III - APPLICATION OF CHLORIDE CHANGES**

A. COMMENTS \_\_\_\_\_

\_\_\_\_\_

B. ADDITIONS \_\_\_\_\_

\_\_\_\_\_

C. DELETION \_\_\_\_\_

\_\_\_\_\_

**Please make sure to mark any changes in the Comments, Additions or Deletions section if applicable or mark N/A if nothing applies**

**SECTION IV - AUTHORIZATION**

The Township Supervisor ~~and the Township Clerk~~ of the Township do hereby certify to the Road Commission that this authorization form has been signed by them on behalf of the Township after being properly authorized to do so by the Township Board.

Authorization was granted on \_\_\_\_\_, 2017, by a majority vote of the Township at a meeting duly called at which a quorum was present:

**TOWNSHIP OF** \_\_\_\_\_

\_\_\_\_\_

Signed by \_\_\_\_\_ Date \_\_\_\_\_

**Township Supervisor**

Signed by \_\_\_\_\_ Date \_\_\_\_\_

**Township Clerk**

Attachment: A (1013 : DUST CONTROL)





# Summary of Projected 2017 Chloride Costs

Spread/Frate of 2000 Pounds/Gallons

Townships	Mileage*	Cost Per Gallon for 2017	Cost Per Gallon for 2016	% Change from 2016	First Application		Second Application		Third Application		GCRCTWP Total Cost Each
					GCR/Share	Twp Share	GCR/Share	Twp Share	GCR/Share	Twp Share	
Argentine	45.87	0.604	0.604	0%	27,705.48	27,705.48	0.00	55,410.96	55,410.96	0.00	83,116.44
Atlas	38.98	0.604	0.604	0%	23,543.92	23,543.92	0.00	47,087.84	47,087.84	0.00	70,631.76
Clayton	26.08	0.604	0.604	0%	15,752.32	15,752.32	0.00	31,504.64	31,504.64	0.00	47,256.96
Davison	20.99	0.604	0.604	0%	12,677.96	12,677.96	0.00	25,355.92	25,355.92	0.00	38,033.88
Fenton	17.14	0.604	0.604	0%	10,352.56	10,352.56	0.00	20,705.12	20,705.12	0.00	31,057.68
Flint	20.84	0.604	0.604	0%	12,587.36	12,587.36	0.00	25,174.72	25,174.72	0.00	37,762.08
Flushing	11.30	0.604	0.604	0%	6,825.20	6,825.20	0.00	13,650.40	13,650.40	0.00	20,475.60
Forest	36.12	0.604	0.604	0%	21,816.48	21,816.48	0.00	43,632.96	43,632.96	0.00	65,449.44
Gaines	35.70	0.604	0.604	0%	21,562.80	21,562.80	0.00	43,125.60	43,125.60	0.00	64,688.40
Genesee	13.07	0.604	0.604	0%	7,894.28	7,894.28	0.00	15,788.56	15,788.56	0.00	23,682.84
Grand Blanc	9.58	0.604	0.604	0%	5,786.32	5,786.32	0.00	11,572.64	11,572.64	0.00	17,358.96
Montrose	25.94	0.604	0.604	0%	15,667.76	15,667.76	0.00	31,335.52	31,335.52	0.00	47,003.28
Mt. Morris	25.18	0.604	0.604	0%	15,208.72	15,208.72	0.00	30,417.44	30,417.44	0.00	45,626.16
Mundy	23.13	0.604	0.604	0%	13,970.52	13,970.52	0.00	27,941.04	27,941.04	0.00	41,911.56
Richfield	25.15	0.604	0.604	0%	15,190.60	15,190.60	0.00	30,381.20	30,381.20	0.00	45,571.80
Thetford	12.40	0.604	0.604	0%	7,489.60	7,489.60	0.00	14,979.20	14,979.20	0.00	22,468.80
Vienna	6.43	0.604	0.604	0%	3,883.72	3,883.72	0.00	7,767.44	7,767.44	0.00	11,651.16
<b>TOTAL</b>	<b>393.90</b>				<b>\$237,915.60</b>	<b>\$237,915.60</b>	<b>\$0.00</b>	<b>\$475,831.20</b>	<b>\$475,831.20</b>	<b>\$0.00</b>	<b>\$1,427,493.60</b>

\* Mileage based on 2016 local unpaved roads

**CHARTER TOWNSHIP OF FLINT  
COUNTY OF GENESEE  
STATE OF MICHIGAN  
RESOLUTION**

**ON-CALL FIRE FIGHTERS (FIRE)**

**RESOLUTION**

**ADOPTED** this 3rd day of April 2017.

**CHARTER TOWNSHIP OF FLINT**

BY: \_\_\_\_\_  
Karyn Miller, Supervisor

BY: \_\_\_\_\_  
Kathy Funk, Clerk

**CERTIFICATION**

I, Kathy Funk, the duly appointed Clerk of the Charter Township of Flint, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Charter Township of Flint at a regular meeting held April 3, 2017, in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan, 1976, as amended, the minutes of the meeting were kept and will be or have been made available as required by said Act.

**CHARTER TOWNSHIP OF FLINT**

By: \_\_\_\_\_  
Kathy Funk, Clerk



G-5331 Reuben St.  
Flint, MI 48532

Business  
810-732-4413

Fascimile  
810-230-7293

Office Hours  
Monday- Friday  
8:00am - 4:30pm

[www.flinttownship.org](http://www.flinttownship.org)

Township Board of Trustees  
Charter Township of Flint  
1490 S. Dye Road  
Flint Michigan 48532

April 3, 2017

Dear Board Members,

To continue to build the fire department on-call personnel back to acceptable levels, please consider the approval of offering Conditional Employment to the following On-call Fire Fighter Applicants. All candidates have successfully completed a police background check written test and physical agility test.

**Trained Fire Fighter**  
Joshua Allison

**Non-trained Fire Fighters**  
Kyle Carpenter  
Shane Doty  
Stevie Gawne  
Rene Hanna  
Samuel Kelly  
Charles Randolph

Candidates with MFFTC Certification will help to bolster our on-call fire fighter staff immediately, and the other candidates will attend Fire Academy.

Thank you for considering this request,

Michael D. Burkley  
Assistant Fire Chief

Attachment: Action Item B (1014 : ON-CALL FIRE FIGHTERS)